



Lamoine Comprehensive Planning Committee

606 Douglas Hwy
Lamoine, ME 04605

(207) 667-2242
town@lamoine-me.gov

Request for Proposals Comprehensive Planning Consultant Services

The Town of Lamoine seeks proposals from qualified consultants to assist with development of a Comprehensive Plan. The consultant will work with an appointed committee in an as-needed capacity, including specific plan/chapter review and drafting, data gathering, mapping, and graphics development. The consultant may also help plan and implement community outreach events including a meeting to establish preliminary goals and objectives, an informational meeting on a draft plan, and the required public hearing on the final plan. The consultant will also assist as needed with final product and state review of the plan.

The town will supply a single liaison with the consultant. The maximum amount to be billed is to be \$9,000.00, billable monthly. The deadline to produce a complete draft is December 31, 2017.

Interested parties shall submit a summary of qualifications; list any previous experience with Comprehensive Planning along with a community contact name; a basic outline of proposed services, and the hourly rate for such services, along with an outline of any other charges.

The Town of Lamoine reserves the right to accept or reject any and all proposals.

Proposals must be received no later than 4:00 PM on Thursday, December 29, 2016. The Comprehensive Planning Committee will review all proposals, and may choose one or more contractor with whom to follow up for an in-person meeting. The Committee will make a final recommendation to the Board of Selectmen no later than January 12, 2016.

Sealed proposals shall be submitted to:

Lamoine Comprehensive Planning Committee
Attn: Consultant RFP
606 Douglas Hwy
Lamoine, ME 04605

Questions regarding the proposal may be addressed to Fred Stocking, Chair, Comprehensive Planning Committee, at the above address, or via e-mail to the Lamoine Town Hall (town@lamoine-me.gov).